## 45 MORE LEADERSHIP TIPS, TRICKS & QUOTES TO INSPIRE YOU WHEN YOU NEED IT THE MOST

## 1. Know thyself

- 2. One nasal inhalation for every one jerk in front of you 3. Stay calm even in stressful situations. You will make a better decision
  - 4. Avoid one upping someone
  - 5. Create systems others can easily understand and repeat
    - 6. Write it down--or it didn't happen
    - 7. Find one thing good about each person you meet
      - 8. NO ONE has ALL of the answers.
      - 9. Do not try to be everything to everyone
  - 10. Delegate things you dislike and even some things you like
    - 11. Trust others with proof you have gathered about them
      - 12. Do one thing at a time very well
      - 13. Be present with each person in front of you
        - 14. Teach others to treat you well
    - 15. Lead by example. Don't preach what you won't practice
      - 16. Have a reason why...and explain the why to others
  - 17. Reach for the stars. Set high goals and believe they are achievable.
    - 18. Know your principles and beliefs and stand by them
    - 19. Address negative behavior in a professional manner
      - 20. Praise publicly
  - 21. The first responsibility of a leader is to define reality. The last is to say thank you. In between, the leader is a servant. —Max DePree
    - 22. Leadership is the capacity to translate vision into reality.

## **—Warren Bennis**

- 23. Before you are a leader, success is all about growing yourself. When you become a leader, success is all about growing others. —Jack Welch
- 24. A leader is one who knows the way, goes the way, and shows the way.

## -John Maxwell

- of a person performance to a higher standard, the building of a personality beyond its normal limitations. —Peter Drucker

  26. The most dangerous leadership myth is that leaders are born-that there is a genetic factor to leadership. That's nonsense; in fact, the opposite is true. Leaders are made rather than born. —Warren Bennis

  27. Become the kind of leader that people would follow voluntarily;
  - even if you had no title or position. —Brian Tracy
    - 28. Criticize the act, not the person. Mary Kay Ash
- 29. You don't lead by pointing and telling people some place to go. You lead by going to that place and making a case. —Ken Kesey
- 30. Men make history and not the other way around. In periods where there is no leadership, society stands still. Progress occurs when courageous, skillful leaders seize the opportunity to change things for the better. —Harry S. Truman
  - 31. A leader takes people where they want to go. A great leader takes people where they don't necessarily want to go, but ought to be. Rosalynn Carter
- 32. The challenge of leadership is to be strong, but not rude; be kind, but not weak; be bold, but not bully; be thoughtful, but not lazy; be humble, but not timid; be proud, but not arrogant; have humor, but without folly. —Jim Rohn
- 33. Outstanding leaders go out of their way to boost the self-esteem of their personnel. If people believe in themselves, it's amazing what they can accomplish. —Sam Walton
- 34. Everyone has an invisible sign hanging from their neck saying, 'make me feelimportant.' Never forget this message when working with people. Mary Kay Ash

35. A true leader has the confidence to stand alone, the courage to make tough decisions, and the compassion to listen to the needs of others.

S/He does not set out to be a leader, but becomes one by the equality of his actions and the integrity of his intent. —Douglas

MacArthur

36. Include everyone who tries hard and wants to play 37. Take the plunge, but make sure you check the depth first 38. Never say never

39. Never say you can't

40. Watch others' behaviors like a hawk

41. Observe others' leadership styles and emulate the parts you admire

42. Be intentional, otherwise you will do the same thing you always did 43. Do random acts of kindness for others and for yourself

44. Smile often

45. Learn every day

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